



Travel Assistance Request Form

2012 Summer Camp Volunteers

Camp Ten Trees has budgeted (i.e. has a goal of raising) \$5,000 for the 2012 Summer Camp Volunteer Travel Assistance Fund. Hopefully, we'll raise at least this much to help volunteers with travel costs! To donate to this fund, contact Airen at info@camptentrees.org. To request funds to help cover your travel costs, send this completed form to Camp Ten Trees, 1122 E Pike ST, #1488, Seattle, WA 98122 or cori@camptentrees.org along with your volunteer application. All travel assistance requests will then be reviewed collectively. Applicants will hear from Camp Ten Trees by May 20th, 2012.

The 2012 Camp Ten Trees summer camp volunteer team is expected to be over 80 strong. Some of these volunteers come to Camp Ten Trees from across the United States, or even outside of the country, which is a great benefit to our regional diverse camper population! Since some volunteers have heftier travel expenses than others, Camp Ten Trees encourages volunteers who are able to cover their own travel costs (or who have identified other sources of support for covering these costs) to not complete this form. If you live in Western Washington and/or are not financially stressed, please consider the needs of long distance and/or low-income volunteers when deciding whether to make a request for assistance.

Contact Airen in the Camp Ten Trees office if you would like to help generate funds for the 2012 Summer Camp Volunteer Travel Assistance Fund. If you would like help brainstorming other sources of assistance to help cover your travel costs please contact the Camp Director, Cori Jaeger at 206-288-9568 or cori@camptentrees.org; she's happy to help! **Again, to request travel assistance funds, send this completed form to cori@camptentrees.org or 1122 E Pike ST, #1488, Seattle, WA 98122 when you submit your volunteer application.** Application materials for coordinator, lead, and specialist roles requiring certification are due **February 3rd, 2012**. Application materials for other roles are due **April 2nd, 2012**. Review www.camptentrees.org/volunteer.html for further information and clarification on the volunteer application, volunteer roles, and due dates.

Volunteers receiving travel assistance must save all receipts associated with the travel costs for which they are seeking reimbursement. Receipts must be submitted for granted assistance/reimbursement.

Name

Date

is my estimated cost of travel.

is the amount I can afford to pay, or plan to raise.

is the amount I am requesting from the 2012 Summer Camp Volunteer Travel Assistance Fund.

Receiving travel assistance funds after the summer camp session(s) will be fine.

Travel assistance funds are required before my trip to Camp Ten Trees.

(Please check only one.)

Anything else you'd like to share about your request for funds? Just type it in the box below!